



**DIRECTIVES**

**Event ID: 17654**  
**Update: 17.01.2024**  
**COVID 19 FIG Guidelines**

Dear FIG affiliated Member Federation,  
The Gymnastics Federation of **Slovakia** has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event.

<b>Discipline</b>	<b>Aerobic Gymnastics</b>
<b>Host Federation</b>	<b>Slovak Gymnastics Federation</b> Junácka 6 832 80 Bratislava Tel: 00421 2 49 249 149 <a href="http://www.sgf.sk">www.sgf.sk</a> Contact: Mrs. Maria Andrejkovicova 00421905662767 e-mail: <a href="mailto:andrejkovicova@sgf.sk">andrejkovicova@sgf.sk</a>
<b>LOCATION</b>	<b>BRATISLAVA, Slovakia</b>
<b>Dates</b>	<b>From 12<sup>th</sup> – 14<sup>th</sup> of April, 2024</b>
<b>Venue</b>	Multifunctional Sports Hall, Junácka 8, 831 80 Bratislava - Nove Mesto Slovakia
<b>APPARATUS SUPPLIER</b>	<b>Please refer to the attached apparatus list.</b>
<b>RULES AND REGULATIONS</b>	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none"> <li>• Statutes</li> <li>• Code of Ethics</li> <li>• Code of Conduct</li> <li>• Technical Regulations</li> <li>• Code of Discipline</li> <li>• Code of Points and relevant Newsletters</li> <li>• General Judges' Rules</li> <li>• Specific Judges' Rules</li> <li>• Anti-Doping Rules</li> <li>• Licence rules (except for non competitive events)</li> <li>• FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events</li> <li>• FIG Medical Guidelines for FIG Competitions and Events</li> <li>• Media Rules</li> <li>• Apparatus Norms</li> <li>• Rules for Sanctioning (approval) of International Events</li> <li>• Advertising and Publicity Rules</li> <li>• Regulations for Award Ceremonies</li> <li>• Accreditation Rules</li> </ul> <i>and subsequent decisions of the FIG Executive Committee</i>
<b>federations invited</b>	The Organizing Member Federation will invite all Member Federations <b>in good standing.</b>

<b>AGE LIMITS AND LICENCES</b>	<p><b>Senior: 18 years and older</b>  <b>Juniors: 15-17 years,</b>  <b>Juniors &amp; Seniors - All gymnasts in good standing with the correct age and holding a valid FIG license until the end of the event, may participate.</b></p> <p>The LOC will be responsible for checking the validity of all gymnast's license.</p> <p>An International event (not sanctioned) will also be held for AG: 12 – 14 years and ND: 8 -11 years</p> <p><b>Please, also check the additional information.</b></p>																										
<b>CATEGORIES</b>	<p><b>JUN, SEN: IW / IM / MP/ TR / GR</b></p> <p>For National Development, Age Group categories &amp; Aerobic Step and Aerobic Dance (not sanctioned) see the part Additional information at the end of the directives</p>																										
<b>REGISTRATION DEADLINES</b>	Definitive registration:	11 <sup>th</sup> FEBRUARY, 2024	Must be filled in ONLINE 2 months prior to the event, <a href="http://admin.gymaerobic.com">http://admin.gymaerobic.com</a>																								
	Nominative registration	11 <sup>th</sup> MARCH, 2024	Must be filled in ONLINE 4 weeks prior to the event, <a href="http://admin.gymaerobic.com">http://admin.gymaerobic.com</a>																								
<b>ENTRY FEES</b>	<p><b>The Entry fee for this event will be:</b></p> <table border="1" data-bbox="507 927 1453 1279"> <thead> <tr> <th>Category</th> <th>Entry Fee – accommodation via the LOC</th> <th>Entry Fee- accommodation NOT via LOC</th> </tr> </thead> <tbody> <tr> <td>Individual Women - IW</td> <td>20 €</td> <td>40 €</td> </tr> <tr> <td>Individual Men - IM</td> <td>20 €</td> <td>40 €</td> </tr> <tr> <td>Mixed Pair - MP</td> <td>30 €</td> <td>60 €</td> </tr> <tr> <td>Trios - TR</td> <td>50 €</td> <td>100 €</td> </tr> <tr> <td>Groups - Group</td> <td>60 €</td> <td>120 €</td> </tr> <tr> <td>Aerobic Dance</td> <td>60 €</td> <td>120 €</td> </tr> <tr> <td>Aerobic Step</td> <td>60 €</td> <td>120 €</td> </tr> </tbody> </table> <p><b>100% of the Entry fee must be paid to the bank account of the Slovak Gymnastics Federation on 11th February 2024 at the latest (the deadline for the Definitive Entry).</b></p> <p><b>Note for all delegations: All payments should be done AFTER the invoice has been sent by the Slovak Gymnastics Federation to your national federation!</b></p> <p><b>All the entry fees are not refundable!</b></p>			Category	Entry Fee – accommodation via the LOC	Entry Fee- accommodation NOT via LOC	Individual Women - IW	20 €	40 €	Individual Men - IM	20 €	40 €	Mixed Pair - MP	30 €	60 €	Trios - TR	50 €	100 €	Groups - Group	60 €	120 €	Aerobic Dance	60 €	120 €	Aerobic Step	60 €	120 €
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<b>ACCREDITATION</b>	<p>The accreditation will take place at the Multifunctional Sports Hall, Junácka 8, 831 80 Bratislava - Nove Mesto on the 12<sup>th</sup> April upon arrival. The accreditations will only be handed out to the Head of Delegation.</p> <p>Detailed information about the accreditation procedure will be given with the Work Plan that will be distributed to all participating Federations on 7<sup>th</sup> April, 2023 at the latest.</p> <p>In addition, the LOC will distribute information regarding the gymnast's safeguarding plan.</p>																										
<b>Event Format</b>	<p>25<sup>th</sup> Slovak Aerobic Open will have Qualifications and Finals as follows:</p> <p><b>QUALIFICATIONS:</b></p>																										

	<p>The maximum number for the Qualifying rounds is four (5) per category and nation, except Slovakia. There will be no qualification if less than 8 units in categories (IW/IM/MP/TR/GR).</p> <p><b>FINALS:</b> National Development, Age Group, Juniors and Seniors: Each final (IW, IM, MP, TR, GR): maximum of ten (10) units: 7 best foreign units (max. 2 per nation) + 3 Slovak units (maximum).</p>
<b>PROVISIONAL Schedule</b>	<p><b>Thursday, 11<sup>th</sup> April 2024</b> <i>Arrival,</i></p> <p><b>Friday, 12<sup>th</sup> April 2024</b> <i>Podium training, Accreditation, Orientation meeting</i> <i>Judges meeting</i> <i>Qualifications</i></p> <p><b>Saturday, 13<sup>th</sup> April 2024</b> <i>Podium training- Judges meeting</i> <i>Official Opening &amp; Presentation of the nations (8 counts)</i> <i>Qualifications</i></p> <p><b>Sunday, 14<sup>th</sup> April 2024</b> <i>Podium training</i> <i>Judges meeting</i> <i>Presentation of the nations</i> <i>Finals – all categories</i></p> <p><b>Monday, 15<sup>th</sup> April 2024</b> <i>Departure all delegation</i></p> <p>Detailed schedule will be made after the definitive registration.</p>
<b>EVENT MANAGER</b>	<p><b>Mrs. Maria Andrejkovicova</b> <a href="mailto:andrejkovicova@sgf.sk">andrejkovicova@sgf.sk</a></p>
<b>MEDICAL SERVICES</b>	<p>LOC will ensure the coordination of all the aspects related with medical and security areas.</p>
<b>VISA</b>	<p>Please verify immediately with your travel agent or the Slovak Embassy or Consulate in your country if a visa is required for your travel to Slovakia. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before <b>11<sup>th</sup> FEBRUARY 2024</b> to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>
<b>COVID 19 FIG Guidelines</b>	<p>The LOC should follow local guidelines in management of COVID-19. The LOC must facilitate COVID-19 testing for delegations when it is required to have a negative test for return to their country.</p> <p><b><a href="#">Alldelegation must bring Negative PCR test results 48h before the time of arrival in Slovakia.</a></b></p> <p>LOC is cooperating and consulting with the Slovak health authorities. All participants have to follow the Anti-Covid measurements. The Heads of the Delegations and the coaches are responsible for their delegation's members.</p> <p>Current &amp; Extraordinary and protective measurements by Slovak Ministry of Health and regional health authorities can be found on: <a href="https://korona.gov.sk/en/">https://korona.gov.sk/en/</a></p> <p>The rules for entering the territory of the Slovak Republic and a list of countries with low risk of Covid-19 can be found on: <a href="https://korona.gov.sk/en/travelling-to-slovak-republic/">https://korona.gov.sk/en/travelling-to-slovak-republic/</a></p>

<b>INSURANCE</b>	<p>The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to <a href="https://www.gymnastics.sport/site/pages/medical-insurance.php">https://www.gymnastics.sport/site/pages/medical-insurance.php</a> for additional information regarding the FIG IMSSA insurance for Athletes and Judges.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p> <p>The LOC will subsequently offer insurance at the Federations own charge. Information about the cost of the insurance will be given with the Work plan.</p>
<b>SAFEGUARDING</b>	<p>From the official event day of arrival until the official day of departure, participants (gymnasts, coaches, judges and any other delegation members) have the possibility to contact by phone or e-mail the LOC Safeguarding Officer in case of harassment and abuse of any type or if they are worried and do not feel comfortable.</p> <p>The information regarding the LOC Safeguarding Officer will be communicated upon arrival of the delegations on site.</p> <p>In addition, posters of the “10 Golden Rules of Gymnastics”, the FIG campaign to raise awareness about youth protection in Gymnastics, will have to be displayed in several locations, including training and warm-up halls and public zones.</p>
<b>INTERNATIONAL TRANSPORTATION</b>	<p><b>The invited participating federations must pay for the travel costs of their delegation members (see exception herein below).</b></p> <p>The Travel Schedule Form must be returned to the LOC by nominative registration <b>11<sup>th</sup> MARCH 2024.</b></p>
<b>LOCAL TRANSPORTATION</b>	<p>LOC will provide free of charge transport from Bratislava Airport, Bratislava Railway Station, and Bus Station to the hotels and back, for the national delegation who booked their accommodation through the LOC.</p> <p>Transport form must be returned to the <b>Slovak Gymnastics Federation</b> by the date of nominative registration <b>11<sup>th</sup> MARCH 2024.</b></p> <p><b>Additionally, the cost of 35 € (per Delegation Member per 1 way)</b> for the local transportation from <b>Vienna airport to Bratislava</b> must be paid to the <b>Slovak Gymnastics Federation</b> by nominative registration <b>11<sup>th</sup> MARCH 2024.</b></p>
<b>ACCOMMODATION</b>	<p><b>Hotel NIVY ****</b> (800m from the competition hall, walking distance – 10 min.)</p> <p>Liscie nivy 3        821 08 Bratislava        Tel. +421 (0)2 55 41 03 90        e-mail:        hotel@hotelnivy.skweb        site: <a href="http://www.hotelnivy.sk">www.hotelnivy.sk</a></p> <p>The costs per <b>room/night</b> are as follows:        100€ (twin room, including breakfast)        110€ (twin room comfort, including breakfast)</p>

	<p><b>Hotel Remy**</b> (4,4 km from the competition hall)  Stará Vajnorská 37/A  Tel. +421 (0)2 44455063  e-mail: info@remy.sk  web site: <a href="http://www.hotel-remy.mozello.com">www.hotel-remy.mozello.com</a> The costs per <b>room</b>/night are as follows:  75 € (double room, including breakfast)  85€ (double room comfort, including breakfast)</p> <p>Hotel Prim** (9,2 km from the competition hall)  Stará Vajnorská 37  Tel. +421 (0)2 44253124  e-mail: <a href="mailto:hotel@hotelprim.sk">hotel@hotelprim.sk</a>  web site: <a href="http://www.hotelprim.com">www.hotelprim.com</a>  The costs per <b>room</b>/night are as follows:  68 € (double room, including breakfast)</p> <p><b>All bookings must be made through the Local Organizing Committee!</b>  The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by definitive <b>registration 11<sup>th</sup> FEBRUARY 2024</b>, the Hotel rooms will be allocated on a “first come, first serve” basis.</p> <p><b>The invited participating federations must pay for the accommodation expenses of their delegation members.</b>  The costs for the accommodations must be paid to the LOC as follows:  <b>50% of the payment – 11<sup>th</sup> FEBRUARY 2024</b>  <b>100% of the payment – 11<sup>th</sup> MARCH 2024</b></p> <p><b>Cancellation/Reimbursement Policy</b>  Until 11<sup>th</sup> FEBRUARY 2024 – 50% of the payment  After 11<sup>th</sup> MARCH 2024 – no reimbursement of the payment</p> <p>Due to the energy crisis, price for the accommodation may change!  <b>Note for all delegations: All payments should be done AFTER the invoice has been sent by the Slovak Gymnastics Federation to your national federation!</b></p>
<b>MEALS</b>	During the competition, a lunch and a dinner are available at VIVO SHOPPING MALL near by Multifunctional Sports Hall (competition venue).
<b>JUDGES AND JURIES</b>	<p><b>All judges must have a current valid FIG brevet at the time of the event, for the respective discipline.</b>  Each participating federation must send at least 1 FIG judge. Failure to do so, will result in a fine of 500 € to be paid to the LOC until the Nominative Registration (<b>11<sup>th</sup> March, 2024</b>).</p> <p>The number of Judge´s panels may be decided by the Organizing Member Federation depending on the number of participating competitors and judges.</p> <p>The Juries will be set by a draw for the judges present at the event. The priority will be given to the judges of the highest category.</p>
<b>MUSIC</b>	In order to simplify the management of the music and to limit the technical problems the federation are asked to submit the music in MP3 format

	<p><b>ONLINE</b> <a href="http://admin.gymaerobic.com">http://admin.gymaerobic.com</a></p> <p>Each music file will have to contain the following information:  The name of the nation (official abbreviation of the country);  The first and last name of the competitor/s;  The category (IM, IW, MP, TR, GR, AS, AD);  The Junior or Senior  Example: SVK_UCNOVA_Alena_Senior_IW1_mp3</p> <p><b>Deadline to submit the music is 11<sup>th</sup> March 2024.</b></p>																				
<p><b>BANK ACCOUNT INFORMATION</b></p>	<p>Payment for the <b>ENTRY FEE, the LOCAL TRANSPORT and ACCOMMODATION</b> must be made through bank transfer to:</p> <p><b>Name of the bank:</b> Tatra banka, a.s.  <b>Address of the bank:</b> Hodžovo nám. 3, 811 06 Bratislava, Slovakia  <b>Number of account:</b> 2920845910  <b>IBAN:</b> SK63 1100 0000 0029 2084 5910  <b>BIC:</b> TATRSKBX  <b>Reference:</b> <b>SAO_2024</b></p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p> <p><b>Note for all national delegations: All payments should be done AFTER the invoice has been sent by the Slovak Gymnastics Federation to your national federation!</b></p>																				
<p><b>Marketing</b></p>	<p>FIG advertising and publicity norms must be respected.</p>																				
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<p><b>ADDITIONAL INFORMATION</b></p>	<p><b>The Draw</b> for the starting order for Qualifications and Finals will be done in advance by the Technical Committee of Slovak Gymnastics Federation based on the Definitive entries and will be distributed to all Nations.</p> <p>Detailed information for the program, schedules and organization of the event will be given to all participating federation with the Work Plan. Work Plan which will be distributed to all registered federations not later than <b>30<sup>th</sup> MARCH 2024.</b></p> <p>Delegations have to prove the age of the gymnasts (FIG license, national license, passport, personal ID, insurance, etc.), if requested by LOC.</p> <p>An International event for <b>AG (12-14)</b> and <b>ND (8-11)</b> for the categories <b>IW/ IM/ MP/ TR/ GR / AD</b> as well as Junior and Senior in AD and AS, will also be held (not FIG sanctioned). Conditions, number of units, deadlines and prices are the same as for the Seniors and Juniors.</p>																				

**For ND, AG competition only:**

National judges with highest national category may be also accepted. The LOC may require the proof of the national judging brevet or ask respective NF for confirmation the national category.

Sincerely Yours,

Bratislava, 19.12.2023



Junácka 6  
832 80 Bratislava

Monika Šišková

Signature of the President of the SGF